

**Mountainview Medical Center**  
**Board of Directors Meeting**  
**June 28, 2017**

Present: Bill Galt, Otto Ohlson, Tanya Hill, Shane Sereday, Bill Schendel, Chris Schlepp, Rick Seidlitz, Rob Brandt – CEO, Tony & Cathy Pfaff– Cypress Healthcare.

Absent: Helen Hanson, Dave Wendt

1. Call to Order

Bill called the meeting to order at 3:58 p.m.

2. Minutes

Chris moved and Shane seconded to accept the minutes of 5-24-2017 as presented.

**Motion Passed.**

3. DON Report

- Staffing - still down 1.5 RNs and 1.5 LPN positions.
  - A new casual LPN was hired, short term, she is in the RN program.
  - one of our casual LPNs changed to full-time
  - Tim graduates the end of July and has committed to staying at MMC.
- Training: all staff yearly review, Rob and Kari Jo attended the annual Yellowstone Insurance conference.
- Falls project meeting on Friday
- Kari Jo went to the MSU College and spoke to the LPN class and did some recruiting. – one person will be submitting an application. Interesting fact: most students don't know that we exist here in the smaller communities. Cathy has suggested attending some job fairs.
- Introduced Erica: student shadow for the week from Bozeman. She is in the Bachelor RN program.
- Tim will be doing management hours next month with Kari Jo – 50 hours.

4. Financials ~ May

- Days cash on hand:235
- Liabilities: \$360,736
- Revenue up: \$385,176 hospital \$67,975 clinic
  - Gross Patient Revenue: \$453,151
  - Net \$253,855 – down due to Noridian interim cost report check for \$172K
- Expenses \$430,844
- Loss of \$136,564. Without interim cost report check would have had a profit of \$35,436
- Investment accounts: Merrill Lynch out performed in May with an increase of \$12,509 and US Bank increase of \$3761
- Census: swing 96, ER 41, intermediate 424, acute 16
- AR days 64

Budget for Fiscal Year 2018 - projected positive, but is based on swing bed days and revenue increasing. Expenses are increased by 3% across the board.

Rick made the motion to approve the FY2018 budget for next fiscal year. Chris seconded. **Motion Passed.**

#### 5. Quality

The main focus is on nursing results (for the variance report). Falls – 6: none in acute, all long-term care from 2 patients.

The results of the HCAHPS 1<sup>st</sup> quarter were presented. Quietness of the environment is something we have to look at and investigate. The score is not that bad but needs some improvement. Chris was surprised by that response. Rob explained the results are partially on how it is phrased in the survey. We can't control how it is worded; it is the same for all hospitals across the country. We don't conduct the survey it is out of Big Timber. For instance an acute care patient can hear buzzers from the long-term care wing. It is the perception of quietness.

#### 6. CEO Report

##### Employee Introductions:

Ronna Rohletter - clinic nurse

Cyndi Browning - receptionist, front office

Katie Smith - billing

Harlan Johnson- maintenance

Scott Thomas - IT and maintenance supervisor

Ginny Barrett - CNA

Bill thanked them.

Investment policy wasn't presented at the finance committee meeting. Rob would like to hold it until August and not move too quickly.

Medical Staff Privileges: Lab Director Dr. Linfesty, who provides oversight for our lab from Billings Clinic, needs to be reappointed (2 years). Dr. VanTassell is a new radiologist who reads for the facility from Benefis; he needs to be given privileges. We accept credentialing from both facilities. Rick made a motion to approve both for appointment/privileges to medical staff, Shane seconded. **Motion Passed.**

#### Information Items

Traditionally we don't meet in July; just need to make sure that is okay with everyone.

Dutton State Bank is closing and Vocal Credit Union is opening in the same location. Question if the Board wishes to move the accounts we have with them? The Board wants to keep the accounts local.

Public comment – none

Motion to adjourn into executive session by Rick, seconded by Otto, at 4:14 p.m.