

**MOUNTAINVIEW MEDICAL CENTER  
JOB SUMMARY**

**POSITION TITLE:** LICENSED PRACTICAL NURSE

**DEPARTMENT:** Nursing

**CLASSIFICATION/GRADE:** Full Time/Part Time  
Non-Exempt

**HOURS:** 12 hour shifts

**JOB SUMMARY:**

Provides nursing care to assigned patients at the direction of the Registered Nurse and medical staff; and in accordance with the objectives, policies and procedures of MMC and the state of Montana. Assists with the direction of the patient care team in collaboration with the Registered Nurse and the medical staff. Participates in patient teaching and discharge planning.

Participates in continuous quality improvement evaluation activities. Assures availability of medications for patients as listed in formulary and as ordered. May direct programs or committees within the facility. Attend meetings and produce reports as necessary.

**EDUCATION, TRAINING AND EXPERIENCE; CERTIFICATION/LICENSURE:**

Graduate of an approved school of practical nursing, and currently licensed to practice nursing in the state of Montana. BLS and IV certification required and must be completed within 6 months of hire. ACLS and PALS encouraged. May begin entry level without experience.

**SPECIAL EQUIPMENT, SKILLS OR OTHER REQUIREMENTS:**

Leadership skills. Ability to follow care plans and identify appropriate nursing interventions. Excellent communication and interpersonal skills. Must have basic computer skills and be able to learn software applications. Demonstrate ability to initiate and maintain intravenous therapy. Acute assessment skills (head to toe). Able to assist RN's when needed. Maintain knowledge of hospital equipment and ER needs. Knowledge of schedule II drugs and dispensing with assessment.

**WORK ENVIRONMENT AND HAZARDS:**

Hazards include risk of exposure to communicable disease and risk of physical injury from lifting patients and operation of equipment. May be exposed to blood and body fluids. Risk of exposure to toxic substances. Required to follow OSHA and state guidelines for in dealing with pharmaceuticals.

**WORK CONTACT GROUP:**

All hospital departments, patients, families, visitors, nursing personnel and medical staff.

**SPECIAL PHYSICAL DEMANDS:**

Must be able to lift a minimum of 25 pounds, lift and transport patient/residents. Must be able to bend, stoop, push, and pull. Walk and stand for most of the work day.

**SUPERVISED BY:** RN, Director of Nursing

**SUPERVISES:** CNAs and NAs

**CAREER PATH:** RN Degree

Supervisee: \_\_\_\_\_

Supervisor \_\_\_\_\_

Date of Hire: \_\_\_\_\_

Appraisal Date \_\_\_\_\_