

**Mountainview Medical Center  
Board of Directors Meeting  
March 22, 2017**

Present: Bill Galt, Rick Seidlitz, Otto Ohlson, Tanya Hill, Shane Sereday, Bill Schendel, Helen Hanson, Chris Schelpp, Rob Brandt – CEO, Tony Pfaff– Cypress Healthcare.

Absent: Dave Wendt

1. Call to Order

Bill called the meeting to order at 4 p.m.

2. Minutes

Rick moved to accept the minutes of 2-22-2017 as presented. Shane seconded. **Motion Passed.**

3. DON Report

- RN staffing is the same – using travelers, overtime and piecing together as best we can.
- New grad LPN is being oriented and shifts that are left open once she is trained will be fill with casual staff.
- Training – REACH helicopter was going to come but cancelled
- Pharmacy, Falls Committee and LEPC meetings held
- Tressa is heading up a new project: antibiotic stewardship
- Cheri Larson is inputting various quality data to relieve Kari Jo
- Kari Jo will be attending MHA meetings Thursday and Friday.

4. Financials ~ February

- Days cash on hand: 223
- Hospital revenue is up as well as clinic; result of the pricing analysis
- Expenses are down
- Total cash: 3.1 million
- Profit for the month of \$141,082
- Investment accounts are both over 1 million
- Bair Grant funds were received.
- Without the Bair funds or investment increases, would still have had a profit.
- Census days: Acute 27, Swing 66, ERs 42, intermediate 461, clinic 328
- AR days at 59

5. Quality

Variance report: falls: 4 – (long-term care), med errors: 10 - not necessarily medications given to wrong patient. A process is being worked on to figure out how to fix these issues. Hospital infections: 3, Meaningful use/summary of care is at 40% which is improving from last month; are working with providers and nursing staff to complete form properly.

Quality Performance Improvement Program: this is a plan that is effect, it just needed some minor updates with grammar and a few changes to reflect what is actually happening. Motion to accept the revised plan made by Rick, Otto seconded. **Motion Passed.**

## 6. CEO Report

Nominating Committee: 3 members' terms are up every year, by design. Rob would like to form the committee with the intention of assigning a higher task of looking at the structure of the Board and if it makes sense going forward; does it suits the needs of the hospital and the Board. The quality plan needs more involvement, and the plant is getting older and we should be preparing for upgrades. Also we need to address the Foundation and make sure there is good "separation of church and state". This year we need more than just an across the board election as in the past. Rob is recommending the current officers be the committee, as none of their terms are up for renewal. The Board is okay with the task, and will use the officers as Rob recommended. (Bill – Chair, Otto – Vice chair, Rick – Secretary)

Chiropractor: Dr. Gallagher is coming to visit with Rob and has expressed an interest in working at MMC. He is practicing in Checkerboard to some degree, Rob will gather more facts when he meets with him. He has had conversations with both physical therapy and the providers. If there are no objections, Rob will investigate this to see if it will work. Question was asked if MMC will employ him and will it be a bad mix in the clinic. Tony explained that visits are allowable in a RHC (rural health clinic) and is has beneficial revenue. Medicare will only pay for manipulations. They also don't need a referral from a provider. No objections were given.

CAH licensure: Rob mentioned that our current license is for 25 beds; of which 24 can be designated for swing. Rob has put in a request to change that to 25; so all of the beds in the facility can be utilized as swing beds.

## Information Items

Employees would like 401K provider to be improved. Rob has contacted Merrill Lynch to be the intermediary between the employees and the holder of the funds – John Hancock.

Public comment – none present.

Motion to adjourn at 4:16 into executive session. Meeting reopened and vote taken to sign the letter to a previous employee. Rick moved and Chris seconded. **Motion Passed.**

Rick moved to adjourn, Shane seconded at 4:24 p.m.