

**Mountainview Medical Center**  
**Board of Directors Meeting**  
**May 29, 2019**

Present: Bill Galt – Chair, Rick Seidlitz, Otto Ohlson, Chris Schlepp, Shane Sereday, Tanya Hill  
Rob Brandt – CEO, Tony Pfaff– Cypress Healthcare

1. Call to Order

Bill called the meeting to order at 4 p.m.

2. Minutes

Review of the minutes from April. Rick moved to accept, Chris seconded. **Motion Passed.**

3. DON/Quality Report

- Challenging month, traveler/contract terminated so had overtime and extra shifts picked up. Looking for RN, LPN, CNAs. We do have some summer help.
- Rob will be meeting with nursing staff to discuss strategies, options and getting feedback. Rob and Kari Jo are conducting interviews tomorrow.
- Training – Tressa attended training in Billings for infection control; making sure we meet CMS rules and comply with antibiotic stewardship.
- State pharmacy inspection, no deficiencies.
- New Staff introduction: Tara Wilson and Veronica Hall. Both in nursing school and here for the summer.

4. Medical Staff Report:

Dr. Brunson reported Scott Meissner and Pat Kadrmas did 50 sports physicals last week through the Blue Cross Blue Shield CareVan. Adam is rolling out flight physicals; FAA will be doing a walk through/site visit. The clinic is being remodeled; new flooring, carpet, and painting. It looks much nicer. Adam has a rural student that will be shadowing for a couple of days.

5. Financials ~ April

- Days cash on hand: 296
- Money market accounts: Vocal \$200,453 US Bank \$244,343
- Revenue: hospital \$368,687; clinic \$75,207; gross \$443,893; net \$432,435
- Expenses: \$426,303
- Net operating profit \$6,132; overall profit \$129,542
- Investments both up: US Bank 1.136 million; Merrill Lynch 1.127 million
- Census: 18 acute days, 64 swing days, 28 ER visits, 275 clinic visits, 378 intermediate days
- AR days: 49 (goal of 45)

Rob added we had a payable of \$140K to Medicare (interim cost report). Rob did a comparison of volume indicators. Our cash impact overall is a positive 1 million from April of last year to this year.

## 7. CEO Report

Medical Staff Appointment: Joesph Lee M.D. is recommended to be backup mid-level oversight for Dr. Nieset when he is deployed. Dr. Lee is one of his partners. Motion made to accept his appointment by Rick, Shane seconded. **Motion Passed.**

Nurse Recruiting: 3 interviews scheduled tomorrow: 2 RN and CNA. Another student CNA was given paperwork today. The nurse meeting will be to look at a new staffing model and how to roll out 2 RN staffing; how it would work. We started with 7 applicants, but some had taken other jobs.

Medical Records Search. Demos were held last week and today. 10 year cost of ownership for the software ranges between 2.1 million to 6.2 million. The number one pick right now is the lower amount. Rob would like to do on-site visits before the June board meeting so they have a recommendation for purchase.

Community Health Needs Assessment: Rob included an executive summary for the board accept. Biggest needs identified are transportation, women's health, and dental services. It is a high level view of an 89 page document. The entire report will be posted on the website. Motion made by Chris to accept the CHNA report, Rick seconded. **Motion Passed.**

Service Line Offerings: looking at an interested dentist that will practice 2-4 days per week. We need to get quotes of the cost to get a practice up and running. We are in talks with an OB Gyn to do some outreach, as well as ortho and urologist.

### Information Items:

Rick would like to put on the agenda in June: Tony's contract.

Chris asked if we are looking at a bus. We have offered our bus to start the transportation program. The committee has tried to get a bus through different grants but hasn't been successful.

Public Comment: Townsend (Broadwater Health) board members present. Q&A held after the meeting.

Motion to adjourn by Rick at 4:13 p.m. Shane seconded.