

**MOUNTAINVIEW MEDICAL CENTER
JOB SUMMARY**

POSITION TITLE: RN/HOUSE SUPERVISOR

DEPARTMENT: Nursing

CLASSIFICATION/GRADE: Full Time/Part Time
Non-exempt

HOURS: 12 hour shifts

JOB SUMMARY:

Organizes and administers individualized, professional patient care to patients within the facility. Provides nursing care as directed by medical staff and in accordance with the objectives, policies and procedures of Mountainview Medical Center and the State of Montana. Directs the patient care team in collaboration with the medical staff. Participates in patient teaching and discharge planning.

Participates in continuous quality improvement evaluation activities. Assures availability of medications for patients as listed in formulary and as ordered. May direct programs or committees within the facility. Attend meetings and produce reports as necessary.

EDUCATION, TRAINING AND EXPERIENCE; CERTIFICATION/LICENSURE:

Graduate of an accredited school of nursing, and currently licensed to practice in the state of Montana. BLS, ACLS, PALS are required and must be current within 6 months of hire.

SPECIAL EQUIPMENT, SKILLS OR OTHER REQUIREMENTS:

Must have basic computer skills and be able to learn software applications. Must have good organizational skills, good attention to detail, and be able to work well without supervision. Have good working knowledge of pharmaceuticals, their actions, side effects, compatibilities, and methods of administration. Ability to initiate nursing care plans and identify appropriate nursing interventions. Excellent communication and interpersonal skills.

WORK ENVIRONMENT AND HAZARDS:

Hazards include risk of exposure to communicable disease and risk of physical injury from lifting patients and operation of equipment. May be exposed to blood and body fluids. Risk of exposure to toxic substances. Required to follow OSHA and state guidelines for in dealing with pharmaceuticals.

WORK CONTACT GROUP:

All hospital departments, patients, families, visitors, nursing personnel and medical staff.

SPECIAL PHYSICAL DEMANDS:

Must be able to lift a minimum of 25 pounds, lift and transport patients. Must be able to bend, stoop, push and pull. Walk and stand for most of the working day. None beyond those required for Registered Nurse.

SUPERVISED BY: Director of Nursing

SUPERVISES: LPN's, CNA's, NA's

CAREER PATH: Bachelor's Degree if applicable

Supervisee: _____

Supervisor _____

Date of Hire: _____

Appraisal Date _____